



WHITE NOTLEY AND FAULKBOURNE PARISH COUNCIL

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Minutes of the Annual Meeting of White Notley and Faulkbourne Parish Council held on Tuesday 23 May 2023 at White Notley Village Hall at 7.30 pm.

Present: Cllrs: Bentley, Brewster, Bright, Daniels, Guy, Harrison, Phillips, Sapienza & Smith.
In the Chair: Cllr Bright.
Clerk: Angela Balcombe.
Also present: Two members of the public.

Prior to the start of the meeting, all Councillors signed a Declaration of Acceptance of Office.

23/97. ELECTION OF CHAIRMAN.

Cllr Smith proposed Cllr Bright as Chairman for 2023/24, this was seconded by Cllr Daniels and unanimously agreed.

- **The Chairman, Cllr Bright signed the Declaration of Acceptance of Office of Chairman.**

23/98. ELECTION OF VICE-CHAIRMAN.

Cllr Guy proposed Cllr Daniels as Vice-Chairman for 2023/24, this was seconded by Cllr Bright and unanimously agreed.

23/99. VACANCIES FOLLOWING THE ELECTION HELD ON 4 MAY 2023.

There are two vacant seats on the Parish Council for the Faulkbourne Ward which the Council must fill by co-option.

Cllr Bright proposed Dave Phillips as a Councillor for the Faulkbourne Ward, seconded by Cllr Daniels and unanimously agreed.

- Cllr Phillips signed a Declaration of Acceptance of Office.

Cllr Smith proposed Heather Brewster as a Councillor for the Faulkbourne Ward, seconded by Cllr Harrison and unanimously agreed.

- Cllr Brewster signed a Declaration of Acceptance of Office.

Cllr Bentley proposed that the Council contact the resident who stood for election for the White Notley Ward but was not successful, to see if he would like to join the Council as a volunteer. This was seconded by Cllr Guy and a vote was taken with 5 in favour, 1 against and 3 abstentions. Cllr Bentley will contact the resident.

23/00. APOLOGIES FOR ABSENCE.

There were no apologies.

23/01. MINUTES OF THE LAST MEETING.

The minutes of 25 April 2023 were approved as a correct record of events.

Proposed: Cllr Daniels. Seconded: Cllr Harrison. All agreed.

23/02. PROGRESS CHECK / ACTION PLAN.

Bus - Some improvement but the correct steps still not used.

Litter Pick - over 21 volunteers collected over 20 bags rubbish, County Cllr Playle helped. BDC have left us with the equipment, which can be used in the meantime by volunteers. Agreed that another litter pick could be held in September.

Dustcart - Cllr Bentley reported that there didn't appear to be much rubbish this time which is unusual. The driver was incredibly helpful. Posters will be displayed to advertise the next one which is on Saturday 21 July.

Cake Bake - a successful event at which £500 was raised towards the Duck Race (Road Closure/Insurance).

23/03. DECLARATION OF INTERESTS.

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

23/04. PUBLIC FORUM.

No matters raised.

23/05. REPORTS.

County Councillor Report - Station Road will be closed on the 7 - 9 August to repair potholes and investigation of the water leak/drainage problem. There are still potholes in need of repair in Vicarage Avenue.

District Councillor Report. Apologies were received from Cllr Dervish, an emailed report was received and noted.

Community Speed Watch/SID Report. Report received in the Annual Assembly

23/06. BROADBAND FOR WHITE NOTLEY VILLAGE HALL.

County Broadband has offered free broadband for the Village Hall. The Clerk to check if maintenance going forward was also included free of charge. The Village Hall Committee will discuss this at their meeting in June.

23/07. FINANCE.

102315 £66.00 J & M Landscapes (2x cuts Play Area)

102316 £492.32 A Balcombe (Salary/PAYE/Office Expenses)

102317 £62.80 Braintree District Council (Community Transport)

D/D £53.28 A & J Lighting Solutions (Lighting Maintenance)

D/D £24.40 npower Business Solutions (Electric Supply Streetlighting)

23/08. ACCOUNTS YEAR ENDING 2022/23.

As the annual expenditure/income does not exceed £25,000.00 the Council are able to declare themselves exempt from an external audit.

The year-end accounts for 2023/24 were approved and the Certificate of Exemption was signed by the Chairman and Clerk.

Proposed: Cllr Harrison. Seconded: Cllr Guy. All agreed.

The Chairman and Responsible Financial Officer also signed:

(i) Annual Governance Statement.

(ii) Accounting Statements.

23/09. PLANNING.

Application No: 23/01104/HH. Single-storey infill extension and conversion of part garage to habitable accommodation.

Location: Leylandii, The Street, White Notley CM8 1RQ. No objections.

Application No: 23/01128/TPOCON. Notice of intent to carry out works to trees in a Conservation Area; Eucalyptus - remove.

Location: 4 The Street, White Notley CM8 1RH. No objections.

23/10. GENERAL POWER OF COMPETENCE.

The General Power of Competence is a statutory power that allows the Council to do anything that an individual can do (Localism Act 2011).

The Council continues to meet the criteria to use the General Power of Competence (The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012); it has 7 elected members (the requirement is to have two thirds of the number of seats on the council filled by elected councillors) and it has a qualified clerk.

Proposed: Cllr Harrison. Seconded: Cllr Guy. All agreed.

23/11. APPOINTMENT OF REPRESENTATIVES.

To appoint representatives to areas of interest.

Community Speed Watch/SID	Cllr Bentley & Cllr Guy
EALC / BALC	Clerk
Health & Wellbeing	Cllr Guy
Footpaths	Cllr Bentley, Cllr Guy, Cllr Smith, Cllr Brewster
Planning	Cllr Phillips, Cllr Harrison, Cllr Sapienza
Play Area	Cllr Sapienza & Cllr Guy
Transport	Cllr Bright & Cllr Daniels
Highways Issues	All Councillors

A member of the public informed the Council that we now have a First Responder in Village.

23/12. CORRESPONDENCE TO NOTE.

- Ride London.

23/13. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

New Salt Bin - next agenda.

Vicarage Avenue - a permanent one-way system was suggested.

23/14. MEETING DATES 2023.

27 June, 25 July (Faulkbourne), 26 September, 24 October (Faulkbourne), 28 November (Budget Meeting), 19 December.

It was agreed that all future meetings would be held at 7.30pm.

All meetings are on the fourth Tuesday of the month at 7.30pm except December's meeting which is a week earlier.

THE MEETING CLOSED AT 20.23 PM.

SIGNED (CHAIRMAN):

DATE: