



WHITE NOTLEY AND FAULKBOURNE PARISH COUNCIL

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MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON TUESDAY 27 MAY 2008 AT WHITE NOTLEY VILLAGE HALL AT 7.45 PM.

Present: Cllrs Beal, Daniels, Desmond, Galione, Hood, McKoy,
Roberts & Wagstaff
In the Chair: Cllr Hood
Clerk: Angela Balcombe
Also present: There was no one else present

08/21. ELECTION OF CHAIRMAN.

Cllr Bright was nominated as Chairman.

Proposed: Cllr Beal. Seconded: Cllr Wagstaff.

Cllr Hood was also nominated as Chairman but declined the position and said she would prefer to be nominated as Vice-Chairman, therefore Cllr Bright was elected as Chairman.

It was agreed that Cllr Bright could sign the Declaration of Acceptance of Office of Chairman as soon as possible after the meeting.

08/22. ELECTION OF VICE-CHAIRMAN.

Cllr Desmond was nominated as Vice-Chairman.

Proposed: Cllr Roberts. Seconded: Cllr Hood.

Cllr Hood was also nominated as Vice-Chairman.

Proposed: Cllr Beal. Seconded: Cllr Daniels.

A vote was taken with the majority vote for Cllr Hood, therefore Cllr Hood was elected as Vice-Chairman.

08/23. APOLOGIES FOR ABSENCE.

Apologies were received Cllr Bright.

08/24. MINUTES OF THE LAST MEETING.

The minutes of 22 April 2008 were approved as a correct record of events.

Proposed: Cllr Desmond. Seconded: Cllr Wagstaff. All agreed.

08/25. PROGRESS CHECK.

08/19. The refuse vehicles have been booked for 14 June 2008 from 8 – 12 noon.

08/14. The seat for the churchyard has been ordered.

08/26. DECLARATION OF INTERESTS.

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. No interests were declared.

Councillors were reminded to update their Registers of Interests if necessary.

08/27. PUBLIC FORUM.

There were no members of public present.

08/28. APPOINTMENT OF REPRESENTATIVES.

The following representatives were appointed:

Braintree Association of Local Councils	Angela Balcombe (Clerk)
Cluster Group	Cllrs Beal Galione & McKoy
Essex Association of Local Councils	Angela Balcombe (Clerk)
Finance (Invoice Checking)	Cllr Roberts
Footpaths	Cllrs Desmond & Wagstaff
Health	Cllr Hood
Planning	Cllrs Desmond, McKoy & Roberts
Police	Cllr Daniels
School Governor	Cllr Roberts
Transport	Cllrs Bright, Daniels & Galione
Traffic Liaison	Cllr Beal
Tree Warden	Cllrs Beal & Wagstaff
Village Hall Committee	Cllr McKoy
Victoria County History of Essex	Cllr Beal & Hood
Youth	

EX-AGENDA.

PCSO / Community Warden Report – an e-mailed report was received from PCSO Nikki Doubleday who was on holiday.

District Councillors Report – Cllr Galione gave a report of some of the events she had attended over the previous year.

08/29. EMERGENCY PLAN.

To discuss the production of a Parish Emergency Plan. It was agreed to collect information for an Emergency Plan and also to mention it in the newsletter.

08/30. INSURANCE REVIEW.

It was unanimously agreed to accept the offer of a 15% discount, plus a three year agreement from Allianz Insurance plc to hold their rates for a set period.

08/31. PLANNING.

Results to be noted:

Application No: 08/00466/FUL. Erection of single storey rear extension.

Location: Herdsmans Cottage, 3 Stanfield Meadow, White Notley.

Granted.

Application No: 08/00529/FUL. Erection of two storey side extension.

Location: 10 Station Road, White Notley. **Granted.**

Application No: 08/00553/COU. Change of use from cattle yard to car storage.

Location: Webbs Farm, Fairstead Road, White. Notley. **Refused.**

Tree Preservation Order No: 5/2007.

Location: Post House, The Street, Faulkbourne. **Confirmed – Unopposed Order.**

08/32. PARISH MAP.

The artwork has been produced, it was agreed to look at it in more details at the next meeting and to obtain some costs for printing.

08/33. CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION (CiLCA).

It was agreed to pay the CiLCA registration fee of £150.00.

Proposed: Cllr Beal. Seconded: Cllr Wagstaff. Agreed.

08/34. FINANCE.

The following cheques were approved for payment and signed:

101235 £296.22 A Balcombe (Salary £258.33, Office Expenses £22.25, Postage £3.64, Phone £12.00)

101236 £33.38 A & J Lighting Solutions (Lighting Maintenance)

101237 £8.75 White Notley Village Hall (Hire)

101238 £144.00 P Underwood (4 cuts – Play Area)

101239 £150.00 SLCC-CiLCA Management (Registration Fee)

D/D £44.04 E-on Energy (Lighting Supply - April)

Income £273.67 BDC Street Cleansing Partnership

08/35. TO APPROVE THE YEAR-END ACCOUNTS 31 MARCH 2007.

The Annual Return Statement of Accounts was approved by the Council and signed by the RFO and Chairman. The Annual Governance Statement was completed by the Council and signed by the Chairman and Clerk.

Proposed: Cllr McKoy. Seconded: Cllr Wagstaff. Unanimously agreed.

08/36. NEW PLAY EQUIPMENT.

To consider applying for grant funding for new equipment for older residents. It was agreed to consult with residents via the newsletter and website. A new netball post was also discussed, both to be included on the next agenda.

08/37. CORRESPONDENCE.

General correspondence to note:

ECC – The Essex County Council (Witham/Cressing, Braintree) (Speed Limit) Order.

ECC – Mid Essex Area Forum 3 June at Cressing Temple, 2pm.

BDC – Chairman's visit to parishes.

08/38. REPRESENTATIVES COMMENTS / REPORTS.

Footpaths – an anti-slip surface is needed on the stiles.

School Governor – an extraordinary meeting had been held to discuss whether the planning application should go ahead to infill between the staff room and the library. The school are to submit the planning application.

Health – the contracts have been signed for the community hospital, bringing it a step closer.

08/39. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.

- Newsletter – to include library times and shop opening times.
- Potholes on the bends at Faulkbourne.
- Streetlight – Vicarage Avenue is on all the time.
- White Notley Village Sign – in need of attention.
- Speed Watch – no further news.
- Station Road - a large entrance has been made to a field, with heavy concrete blocks laid. Next agenda.

08/40. DATE OF THE NEXT MEETING.

The next meeting is on Tuesday 24 June 2008 at White Notley Village Hall at 7.30pm. Cllr Desmond gave her apologies for this meeting. The July meeting will be held on 29 July 2008 at Faulkbourne.

THE MEETING CLOSED AT 9.30 PM

SIGNED (CHAIRMAN):



DATE: 24 June 2008