



## WHITE NOTLEY AND FAULKBOURNE PARISH COUNCIL

*Clerk to the Council – Angela Balcombe*  
6 Shires Close, Great Notley, Braintree CM77 7FT  
Tel: 01376 528081 E-mail: Angiebalc@aol.com



### **MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON TUESDAY 26 MAY 2009 AT WHITE NOTLEY VILLAGE HALL AT 7.45 PM.**

**Present:** Cllrs Beal, Bright, Daniels, Galione, Hood, McKoy & Wagstaff  
**In the Chair:** Cllr Bright  
**Clerk:** Angela Balcombe  
**Also present:** PCSO Nikki Doubleday

#### **09/13. ELECTION OF CHAIRMAN.**

To elect a Chairman for 2009/10.

Cllr Daniels nominated Cllr Bright as Chairman, seconded by Cllr McKoy. There being no further nominations, Cllr Bright was duly elected as Chairman

- Cllr Bright signed a Declaration of Acceptance of Office of Chairman.

#### **09/14. ELECTION OF VICE-CHAIRMAN.**

To elect a Vice-Chairman for 2009/10.

Cllr Galione nominated Cllr Hood as Vice-Chairman, seconded by Cllr McKoy. There being no further nominations, Cllr Hood was elected as Vice-Chairman.

#### **09/15. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllrs Desmond and Roberts.

#### **09/16. MINUTES OF THE LAST MEETING.**

The minutes of 28 April 2009 were approved as a correct record of events. **Unanimously agreed.**

#### **09/17. PROGRESS CHECK.**

No matters raised.

#### **09/18. DECLARATION OF INTERESTS.**

To receive any 'personal' or 'personal and prejudicial' interests relating to items on the agenda. No interests were declared.

- Councillors were reminded to update their Registers of Interests if necessary.

#### **09/19. PUBLIC FORUM.**

No matters were raised.

#### **EX-AGENDA.**

**Police Report / PCSO / Community Warden Report** – PCSO Nikki Doubleday said there was very little to report, however she has been out with the speed gun quite a lot recently.

**District Councillors Report** – Cllr Galione was congratulated on becoming Chairman of Braintree District Council, Cllr Galione gave a brief report including details of the Witham Local Committee.

**09/20. FINANCE.**

**The following cheques were approved for payment and signed:**

101326 £329.91 A Balcombe (Salary £287.50, Office Expenses £23.16, Postage £7.25, SID Phone £12.00)  
101327 £48.53 A & J Lighting Solutions (Lighting Maintenance)  
101328 £8.75 White Notley Village Hall (Hire)  
101329 £76.00 P Underwood (3<sup>rd</sup> & 4<sup>th</sup> Cut – Play Area)  
101330 £337.49 Allianz Insurance plc (Annual Premium)  
101331 £29.00 CPRE (Annual Subs)  
101332 £6.11 Konica Minolta Business Solutions (Photocopying)  
D/D £44.04 E-on (Street-lighting – supply March)

**09/21. YEAR-END ACCOUNTS 31 MARCH 2009.**

The Annual Return Statement of Accounts was approved by the Council and Annual Governance Statement was completed at the meeting and signed on behalf of the Council.

**09/22 SUMMER PLAY SCHEME.**

To consider the arrangements for this years Play Scheme to be held on 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> and 25<sup>th</sup> August 2009. A third helper is needed and it was agreed to contact the School to see if they would advertise in their newsletter. It was agreed that payment would be £120 for all four sessions

**09/23. SPEED INDICATOR DEVICE (SID).**

Data is the same as last month and has been sent to the police who have said they are going to look again at this route. Cllrs Bright and McKoy attended the Neighbourhood Action Panel meeting and the police have since been out with the speed gun.

**Community Speed Watch** – no more training is to take place until the autumn.

**09/24. SALT BINS.**

To consider the sponsorship of salt bins at a cost of £350 each.

**Next agenda.**

**09/25. EALC TRAINING COURSES.**

Employment Issues, 10 June, cost £54

Freedom of Information/Data Protection, 16 June, cost £34

Statutory Planning, 25 June, cost £54

**09/26. APPOINTMENT OF REPRESENTATIVES.**

To appoint representatives to areas of interest for the year 2009/10.

**Next agenda.**

**09/27. GENERAL CORRESPONDENCE TO NOTE.**

**Thank you letters** – received from Citizens Advice Bureau, Victoria County History of Essex, Essex Air Ambulance, and Farleigh Hospice for donations received from the Council.

**BDC** – Community Warden Reports.

**BDC** – Emergency Planning Evening – 10 September 5.30pm at Causeway House.

**E-mail** - from a resident in Station Road thanking the Parish Council for their help in getting the footpath in front of their house repaired.

**E-mail** – copy of a letter sent to the Environment Agency regarding lorry movements at the golf course which have increased.

**09/28. REPRESENTATIVES COMMENTS / REPORTS.**

**Footpaths** – the two stiles on the footpath near the waterworks need repairing.

**09/29. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

No matters raised.

**09/30. DATE OF THE NEXT MEETING.**

The next meeting is on Tuesday 23 June 2009 at White Notley Village Hall at 7.30pm.

***THE MEETING CLOSED AT 9.15 PM***

SIGNED (CHAIRMAN):

DATE: