



## WHITE NOTLEY AND FAULKBOURNE PARISH COUNCIL

*Clerk to the Council – Angela Balcombe*  
6 Shires Close, Great Notley, Braintree CM77 7FT  
Tel: 01376 528081 E-mail: Angiebalc@aol.com



### **MINUTES OF THE ANNUAL MEETING OF WHITE NOTLEY AND FAULKBOURNE PARISH COUNCIL HELD ON TUESDAY 27 MAY 2014 AT WHITE NOTLEY VILLAGE HALL AT 7.30 PM.**

**Present:** Cllrs: Bright, Daniels, Galione, J Harrison & L Harrison.  
**In the Chair:** Cllr Bright.  
**Clerk:** Angela Balcombe.  
**Also present:** One member of the public and District Councillor Tom Cunningham.

#### **14/77. ELECTION OF CHAIRMAN.**

Cllr Bright was nominated as Chairman.

**Proposed: Cllr Daniels. Seconded: Cllr J Harrison. All agreed.**

There being no other nominations, Cllr Bright was elected Chairman for the civic year 2014/15.

- **Cllr Bright signed the Declaration of Acceptance of Office of Chairman**

#### **14/78. ELECTION OF VICE-CHAIRMAN.**

Cllr Daniels. was nominated as Vice-Chairman.

**Proposed: Cllr Galione. Seconded: Cllr L Harrison. All agreed.**

There being no other nominations, Cllr Daniels was elected Vice-Chairman for the civic year 2014/15.

#### **14/79. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllr Desmond, Cllr Fraser, Cllr Houghton and Cllr Wagstaff.

#### **14/80. MINUTES OF THE LAST MEETING.**

The minutes of 22 April 2014 were approved as a correct record of events.

**Proposed: Cllr J Harrison. Seconded: Cllr L Harrison. All agreed.**

#### **14/81. PROGRESS CHECK.**

The Clerk to chase up the hedge cutting in Station Road.

#### **14/82. DECLARATION OF INTERESTS.**

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda. No interests were declared.

#### **14/83. PUBLIC FORUM.**

No matters were raised.

#### **14/84. ASSETS OF COMMUNITY VALUE.**

To agree to register the Cross Keys Public House as a Community Asset.  
This was unanimously agreed.

#### **14/85. FINANCE.**

**The following cheques to be approved for payment and signed:**

101708 £286.30 A Balcombe (Salary/Office Expenses £274.30, Phone £12.00)  
101709 £74.40 Acumen Wages Service (April/May Salaries, Online Filing)

101710 £10.00 White Notley Village Hall (Hire)  
101711 £495.49 Aon Ltd (Annual Insurance Premium)  
101712 £331.20 Braintree District Council (Hire Refuse vehicle)  
101713 £36.00 CPRE (Annual Subs)  
101714 £110.00 A Rossignol (Grass Cutting Play Area)  
D/D £44.32 E-on (Street-lighting)  
D/D £53.28 A & J Lighting Solutions (Lighting Maintenance)

**14/86. YEAR END ACCOUNTS – 31 MARCH 2104.**

The year-end accounts and the Annual Governance Statement were approved by the Council.

**Proposed: Cllr L Harrison. Seconded: Cllr Daniels. All agreed**

The Annual return was signed by both the Chairman and the Responsible Financial Officer.

**14/87. SUMMER PLAY SCHEME.**

To agree arrangements for the Play Scheme including budget. It was agreed to allow up to £300.00 for craft/equipment.

**14/88. WHITE NOTLEY SCHOOL COMMUNITY TROPHY.**

A request from the school for the Parish Council to sponsor a trophy. The Council agreed this was a good idea and once more information was known it could be taken forward.

**14/89. GENERAL CORRESPONDENCE TO NOTE.**

**BDC** – Introducing the Essex Wide Litter Campaign, from the 2 June to the end of July.

**Residents letter** – regarding various issues in Station Road and Vicarage Avenue.

**14/90. REPRESENTATIVES COMMENTS / REPORTS.**

To appoint representatives to areas of interest. As there were a number of apologies for this meeting it was agreed to put this on next month's agenda.

**14/91. INFORMATION EXCHANGE / NEXT AGENDA ITEMS ONLY.**

- Disabled bay in Vicarage Avenue – still needs repainting.
- Great Leighs Nursery is due to close at the end of July

**14/92. MEETING DATES 2014.**

All meetings are on the fourth Tuesday of every month at 7.30pm except December's meeting which is a week earlier. Meetings are held at either White Notley or Faulkbourne Village Hall.

24 June, 22 July (Faulkbourne), 26 August, 23 September, 28 October (Faulkbourne), 25 November, 16 December.

***THE MEETING CLOSED AT 8.23 PM***

SIGNED (CHAIRMAN):

DATE: